



Sutter County SELPA Medi-Cal Collaborative Grant Guidelines

1. All applications must be from programs and LEAs that are served by the Sutter County SELPA.
2. Individual grant awards up to **\$2,500**.
3. Research other funding sources prior to proposal submission. For example, Low Incidence funds should be used in lieu of Medi-Cal if applicable.
4. Only completed applications will be considered for funding. Applicants may include supporting documents with additional information that will help clarify the request. The Collaborative will **not** conduct any research outside of the application packet.
5. Applications which include a request for salary must also include the cost of statutory benefits that are required when salaries are paid. (3000-3999: Employee Benefits on the application form.)
6. Applicants must include an explanation of sustainability for any costs exceeding the time frame of the grant. (If a grant activity requires ongoing costs, how will those costs be met?)
7. A **completed application** will include:
 - Completed application, including administrator and fiscal person's signatures
 - Detailed budget. Example: copy of an amazon shopping cart, screenshot of cost to attend training or a conference, etc.
 - SCSOS SDC programs must include indirect costs in the budget, ask your fiscal department for more information

Applications for the Fall Cycle must be received at the SELPA office no later than 4:00 p.m. on the last Friday in October. Applications for the Spring Cycle must be received at the SELPA office no later than 4:00 p.m. on the last Friday in February.

Applications received after the respective due dates/times will be reviewed the following cycle.

Applications may be dropped off to the SELPA office in person, emailed to selpastaff@sutter.k12.ca.us, or sent by U.S. mail to Sutter County SELPA, 970 Klamath Lane, Yuba City, CA 95993.